

# City of Portsmouth MEMBERS' INFORMATION SERVICE

**NO 8**

**DATE: FRIDAY 27 FEBRUARY 2015**

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

## **Part 1 - Decisions by the Cabinet**

**The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	WARD	DECISION	OFFICER CONTACT
1	Charles Dickens	<p><b>Cabinet Member for Traffic &amp; Transportation Decision Meeting - 19 February</b></p> <p>The cabinet Member has made the following decision:-</p> <p><b>Bus lane amendments - Mile End Road Approach between Havisham Road and Church Street</b></p> <p>DECISIONS:</p> <p>To shorten the southern end of the bus lane in Mile End Road approach between Havisham Road and Church Road by approximately 20 metres and the associated Traffic Regulation Order will be amended to reflect the change.</p> <p><b>NB Call in date: Monday 2 March 2015</b></p>	<p><b>Joanne Wildsmith</b> Local Democracy Officer Tel: 9283 4057</p> <p><b>Simon Moon</b> Head of Transport and Environment</p>
2	All Wards	<p><b>Cabinet Member for Children &amp; Education Decision Meeting - 23 February</b></p> <p>The cabinet Member has made the following decisions:-</p> <p><b>Dedicated Schools Grant Budget 2015-16</b></p> <p>DECISIONS the Cabinet Member:</p> <ol style="list-style-type: none"> <li>(1) Approved the determination of the 2015-16 schools budget (including the individual schools budgets) shown at Appendix 1, together with the supporting explanations contained within the report and noted the amendment to the value of the Growth Fund.</li> <li>(2) Approved the 2015-16 Element 3 Top-up rates for the Special Schools and Resourced Units as set out in Appendix 2.</li> <li>(3) Approved the 2015-16 Element 3 Top-up rates for the Alternative Provision settings set put in paragraph 6.12.</li> <li>(4) Approved that any carry-forward balances from 2014-15 be used to assist with the continued introduction of the funding reform changes and fund any potential financial pressures arising during 2015-16.</li> </ol> <p><b>NB Call in date: Tuesday 3 March 2015.</b></p>	<p><b>Lisa Gallacher</b> Local Democracy Officer Tel: 9283 4056</p> <p><b>Richard Webb</b> Finance Manager Tel: 9284 1203</p>

## **Part 2 - Proposals from Managers for Implementation**

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on Friday 6 March 2015.**

**An email or handwritten letter will suffice.**

If you want to know more about a proposal, please contact the Officer indicated.

### **PORTFOLIO: TRAFFIC & TRANSPORTATION**

**FRIDAY 27 FEBRUARY 2015**

	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>
<b>3</b>	<b>St Thomas</b>	<p><b>New Traffic Regulation Order: The Portsmouth City Council (Broad Street) (KA Zone Amendment) (No.15) Order 2015</b></p> <p>Proposal: for a new Traffic Regulation Order to amend the KA parking zone restriction at the northern end of Broad Street. 21-day public consultation is a statutory requirement when proposals are put forward, which is anticipated to take place from 10 March 2015 as detailed below.</p> <p><b>A) REMOVAL OF 2-HOUR LIMITED WAITING TO BECOME KA PERMIT HOLDERS ONLY</b></p> <p><b>1. Broad Street</b></p> <p style="padding-left: 40px;">(a) East side, the existing parking bay north of East Street, alongside Broad Street car park (approximately 14 spaces)</p> <p style="padding-left: 40px;">(b) West side, the existing parking bay outside Nos 51-57 (approximately 5 spaces)</p> <p><b>Council's reasons for the proposals</b></p> <p>The reduction in public parking availability on the Town Quay and in Broad Street car park has led to concerns from residents about increased pressure on the on-street parking. The KA zone currently incorporates a 2-hour free parking period for non-permit holders, leaving permanent residents fewer opportunities for parking near their homes. The proposal to remove the 2-hour free parking period at the northern end of Broad Street aims to better accommodate the needs of local residents.</p>	<p><b>Michael Robinson</b>  <b>Parking Manager</b>  <b>Tel: 9268 8497</b></p>

## PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **City Development Manager** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 6 March 2015**. You can also make contact by letter or by e-mail to - [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk) - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	15/00059/FUL  Central Southsea	<p><b>49 Haslemere Road Southsea PO4 8BD</b></p> <p>Change of use from dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house)</p>	<p>Three letters (2 from the same person) have been received objecting to the application on the grounds of: (a) the large number of existing HMO's in area; (b) existing parking congestion; and, (c) potential noise and disturbance through walls into adjoining property.</p> <p>The impact of an additional HMO within the area is not considered likely to give rise to any adverse impact on the balance of uses within the surrounding community given that the percentage of known lawful HMO properties within the search area, plus the application site, would not exceed the 10% threshold. The property is served by two garages within its curtilage. Given that the level of activity associated with the use of any individual property as a Class C4 HMO is unlikely to be materially different to the use of a single household as a Class C3 dwelling house, the impact of the proposed use upon parking availability within the immediate area and the living conditions of adjoining occupiers is unlikely to be materially different from a C3 use of the property.</p>	<p>Alison Pinkney</p> <p>Tel: 023 9283 4305</p> <p><b>Conditional Permission</b></p>
5	15/00104/FUL  Fratton	<p><b>52 Samuel Road Portsmouth PO1 5QB</b></p> <p>Change of use from a dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or dwelling house (Class C3)</p>	<p>One letter of representation has been received from the occupier of a property located directly opposite the application site. Their objection can be summarised as follows: (a) Property too small to be considered for a HMO; (b) Increased noise and disturbance; and (c) Parking issues.</p> <p>The applicant seeks a planning permission that will enable the use of the property to interchange between a Class C3 dwelling house and a Class 4 HMO where between three and six unrelated people share at least a kitchen and/or a bathroom. The lawful use of the property is currently Class C3 (dwelling house). Having regard to the aims and objectives of policy PCS20 and the Houses in Multiple Occupation (HMOs) SPD that seek to support mixed and balanced communities, the use of the property as a HMO would not result in an imbalance of</p>	<p>Gary Christie</p> <p>Tel: 023 92688592</p> <p><b>Conditional Permission</b></p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	15/00155/TPO  St Jude	<p><b>2 The Garden View Apartments</b> <b>2 St Vincent Road Southsea</b></p> <p>Within Tree Preservation Order No 47 Sycamores (T35 &amp; T36) crown reduce western sector by 2.5m; Limes (T33 &amp; T34) crown lift of 2.4m. The reduction in order to clear the telecoms infrastructure be restricted to a maximum of 4m in order to achieve 1m separation. No cut material is to exceed 70mm diameter (Amended Description)</p>	<p>such uses, falling well below the 10% threshold (4.3% if permission was granted). In addition it is considered that the proposal would not adversely affect the living conditions of the occupiers of the adjoining and nearby properties or detract from the prevailing family character of the surrounding area.</p> <p>It is considered that the level of occupation generally associated with the use of any given property as a HMO (C4) is not materially different to the use of a property as a Class C3 dwelling house occupied by either a single family or other groups living as a single household. On that basis and given that there is not a significant concentration of HMOs within the surrounding area, it is considered that an objection on, increased noise and disturbance, or parking could not be sustained. The property is of a scale comparable to most HMOs within the city.</p> <p>One objection has been received on the grounds of: (a) A loss of privacy (b) Damage to other trees/plants and potential nesting birds (c) Altered appearance and character of Garden Terrace (d) Increase the visibility of the rubbish bins.</p> <p>The proposed works relate to two Sycamore and two Lime trees protected by a Tree Preservation Order in the East Southsea Conservation Area (No.19). The description has since been amended to crown reduce by 2.4m not 6m and it is believed this change would not result in a significant loss of privacy for properties on Garden Terrace. On a joint site visit with the Council's arboricultural officer no evidence was found of nesting birds although it is acknowledged the proposed works would increase the visibility of rubbish bins, this would not be sufficient to warrant refusal.</p>	<p>Nicholas Smith</p> <p>Tel: 023 9284 1995</p> <p><b>Conditional Consent</b></p>

## Part 3 - Information and News Items

FRIDAY 27 FEBRUARY 2015

	WARD		OFFICER CONTACT
7		<p><b>The Employment Committee - 3 March at 12.15pm in the Executive Meeting Room, third floor, the Guildhall</b></p> <p>Members will consider the following items:</p> <ul style="list-style-type: none"> <li>• Performance development review and mandatory training requirements</li> <li>• Sickness absence update</li> <li>• Senior management restructure</li> </ul>	<p><b>Vicki Plytas</b>  <b>Senior Local Democracy Officer</b>  <b>Tel: 9283 4058</b></p>
8		<p><b>The Licensing Sub Committee - 4 March 2015, 9.30am in the Executive Meeting Room, third floor, the Guildhall</b></p> <p>Members will consider the following application:</p> <p><b>Licensing Act 2003 – Application for a review of a premises licence – Liquid and Envy, Connaught Drill Hall, Stanhope Road, Portsmouth PO1 1DU</b></p>	<p><b>Jane Di Dino</b>  <b>Local Democracy Officer</b>  <b>Tel: 9283 4060</b></p>
9		<p><b>Cabinet - Thursday 5 March at 1pm in the Executive Meeting Room, Floor 3 of the Guildhall</b></p> <p>The Cabinet will be considering the following reports:</p> <ul style="list-style-type: none"> <li>• Local Transport Plan 3 - 2015/16 (LTP3)</li> <li>• Special Educational Needs and Disabilities (SEND) - Implementation Grant (New Burdens) 2015-16 allocation</li> <li>• Building Control Partnership - update</li> <li>• Education, Children &amp; Young People Scrutiny Panel report on Pupil Premium in Portsmouth Schools with response report</li> <li>• Housing &amp; Social Care Scrutiny Review into hospital discharge arrangements in Portsmouth with response report</li> <li>• Treasury Management Strategy for 2015/15</li> <li>• Budget and Performance Management 2014/15 (3<sup>rd</sup> quarter) to end December 2014</li> <li>• Delivering Differently - Establishment of a new social enterprise</li> </ul>	<p><b>Joanne Wildsmith</b>  <b>Local Democracy Officer</b>  <b>Tel: 9283 4057</b></p>

**Part 3 - Information and News Items (cont'd)**

**FRIDAY 27 FEBRUARY 2015**

	WARD		OFFICER CONTACT
10		<p><b>Children and Education Decision Meeting - Thursday 5 March 2015 at 4:30pm in Conference Room L</b></p> <p>Councillor Young will be considering the following decision items:</p> <ul style="list-style-type: none"> <li>• Determination of School Admissions Arrangements following consultation 2016/17</li> <li>• Children's Social Care &amp; Safeguarding Budget Monitoring Report for the Third Quarter 2014/15</li> <li>• School Modernisation Capital Programme 2015/16</li> <li>• Terms of Reference for the Schools Standards and Improvements Group</li> </ul>	<p><b>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</b></p>
11		<p><b>Scrutiny Management Panel - Friday 6 March at 2.30pm in the Executive Meeting Room, Floor 3 of the Guildhall</b></p> <p>The panel will consider the Notice of Motion referral from Council regarding volunteer snow wardens.</p>	<p><b>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</b></p>
12	St Thomas	<p><b>55 Broad Street Portsmouth PO1 2JD Appeal Ref: 14/01303/HOU &amp; 14/01304/LBC Appeal Start Date: 12/02/2015</b></p> <p>An appeal has been lodged against the refusal of planning permission and listed building consent for the removal of existing roof &amp; construction of new flat roof to form terrace with 1.1m high balustrading &amp; associated internal works.</p> <p>These appeals will be dealt with by the written representation procedure.</p>	<p><b>Alison Pinkney Planning Service Tel: 9283 4305</b></p>

	WARD		OFFICER CONTACT
13	Fratton	<p><b>2A Nancy Road Portsmouth PO1 5EH</b>  <b>Ref No: 14/00925/HOU</b>  <b>Date Lodged: 9th December 2014</b>  <b>Appeal Start Date: 19th February 2015</b></p> <p>An appeal has been lodged against the refusal of planning permission for the enlargement of existing first floor roof terrace above adjacent garage roof; installation of glass balustrading to south and west elevations and construction of up to 1.7m high wall to east elevation to roof terrace and existing balcony (following removal of existing wall).</p> <p>This appeal is being dealt with by the written representation procedure and as this is no longer following the Fast Track Appeals Service, there is now an opportunity for you to submit further comments.</p>	<p><b>Gary Christie</b>  <b>Planning Service</b>  <b>Tel: 9268 8592</b></p>
14		<p><b>Portsmouth International Port Performance</b></p> <p>The following items update Members on the performance of Portsmouth International Port. Copies of items and reports are deposited in the Members' Room where indicated.</p> <p><b>Traffic Throughout</b></p> <p>The Port saw an increase in throughout for the 9 months ending 31 December 2014. Compared to the 9 months ending 31 December 2013, passenger numbers were up 1.15%, passenger vehicle numbers were up 2.86%, freight was up 7.01% and the number of ships using the port was up 14.63%.</p> <p><b>Port Marine Safety Code</b></p> <p>This report fulfils the Port's obligation under the Port Marine Safety Code of keeping the Duty Holders advised of incidents in the Harbour.</p> <p>The report summarises the incidents from 01 October 2014 to 31 December 2014.</p> <p>A full copy of the report is deposited in the Members' Group Rooms.</p>	<p><b>Mark Webb</b>  <b>Group Port</b>  <b>Accountant</b>  <b>Tel: 9285 5944</b></p>



## LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or other persons may make representations.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: “the prevention of crime and disorder”, “the prevention of public nuisance”, “public safety” and “the protection of children from harm”. Any representation must be in writing and should, where possible, include evidence to support the licensing objectives. Representations should not be frivolous or vexatious.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section,  
Telephone number: 023 9283 4607 or email: [Licensing@portsmouthcc.gov.uk](mailto:Licensing@portsmouthcc.gov.uk).

<b>Item No</b>	<b>Ward</b>	<b>Licence No:</b>	<b>Premises Name and Address</b>	<b>Brief description of application:</b>	<b>Closing date for representations:</b>
<b>15</b>	Milton	15/02353/ LAPREM	Portsmouth Community Football Club Fratton Park Frogmore Road Southsea PO4 8RA	<b>Sale of alcohol:</b> Saturday 6 June 2015 from 14:00 until 23:00 <b>Live and recorded music</b> from 14:00 until 23:00	24 March 2015